



The Bourne Bulletin

Welcome Back to Bourne

ISSUE 1 - September 2019

www.bourne.e-sussex.sch.uk

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Dear Parents and Carers,

We are delighted and honoured to have been appointed as Executive Headteacher and Head of School at Bourne Primary School for this academic year, and though we met some parents at the 'B Festival' and have paid several visits to Bourne during the summer term, we are very keen to get to know parents, as well as pupils and staff further.

From our experience, we know that a successful and happy school depends on all of us working together well.

We love the uniqueness of Bourne, and want to keep and continue to grow all that is special to you, the pupils and staff. We are also looking forward to finding out more about the school so that the changes we make this year will improve the school further, and are supported by the whole school community.

Parents and carers make an important contribution to children's achievements at school, and we want to continue to develop the relationship between the school and parents for everyone's benefit.

As Head of School, I (Mrs Palmer) have responsibility for the day to day running of the school. I will be in Bourne every day (when not attending meetings or events) and I am here to support you and your child. I will be holding a welcome meeting on **Friday 27th September 2019** at **8:50am** in the **Music Room**, which will be a great opportunity for us to meet and for me to address any questions or queries anyone may have about how the new leadership team will work. Over the next term, I will also hold regular drop in sessions on Friday mornings in my office, which will provide a further opportunity to meet you and discuss the building of a successful partnership. I do hope you will be able to attend one of the above events.



If you prefer, you are also welcome to contact me via the office by phone or email (office@bourne.e-sussex.sch.uk). I will be available to see anyone by appointment. However, please remember that the first point of contact for any matter concerning your child is their class teacher. All appointments, to meet with myself or the class teachers should be made via the school office. I will be in the playground at the start and end of the day, whenever possible so if you see me please do come over to say hello.



As Executive Headteacher, I (Mrs Field) will maintain a strategic overview of the school that will include working closely with the governors to ensure that the school continues to develop in all areas including: finance, capital expenditure, asset management, health and safety and safeguarding. My role is also to coach and support Mrs Palmer in her role as Head of School with responsibility for leading on all matters to do with Teaching & Learning. Although, I will split my time between Bourne and my other school Park Mead, Mrs Palmer and I will meet regularly to ensure the smooth running of Bourne Primary School.

We are mindful, that our staff are our greatest resource and as such Mrs Palmer will be working with them to monitor and reduce workload and support their well-being so that they are best placed to ensure your child's good mental health and well-being, happiness and academic progress.

We thank you for your continued support of the school and are both looking forward to our time here getting to know everyone in the wonderful Bourne Community.

With Kind Regards

Mrs Cassandra Palmer
Head of School

Mrs Lizzie Field
Executive Headteacher

Changes to the start of the day

Safeguarding

As a school, our main priority is to keep all of our children and staff happy and safe, we also legally have to follow strict guidelines around safeguarding and it is for these reasons we have made changes to the start of the school day.

We have had some positive comments from the children, staff and parents about these changes and we would like to thank you for your continued support in this matter.

Please remember the following to help things run smoothly:

- This is a free flow system
- The gates open at 8:35am
- School officially starts at 8:45am
- When children arrive at school, they need to go straight to class
- We ask that parents and carers do not enter the school with their children
- Parents and carers who need to visit the school should enter through the main entrance and speak to the front office staff
- The gates will close at 8:50am.



If you have any suggestions to help us improve this system, please let us know.

Newsletters

This year newsletters will be sent home on the last Friday of every month. Look out for the September edition of The Bourne Bulletin at the end of this month.

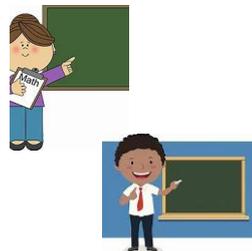
FOBSA

The first FOBSA meeting of the year will be on Monday 16th September at 1:30pm, in the Community Room. We hope to see you there.

Meet the Teachers

We invite you to come and meet your child's class teacher/s at our 'Meet the Teachers' events. These meetings will be held at 8:50am until 9:20am in the Music Room on the following dates:

Monday 16th September – Y2
Tuesday 17th September – Y5
Wednesday 18th September – Y3
Thursday 19th September – Y6
Friday 20th September – Y1
Tuesday 24th September – Y4



Head of School Drop in

I will be holding 'Drop in' sessions at 9am on the following dates:

Friday 11th October
Friday 8th November

Feel free to pop in and have a chat.



Welcome

Do you speak a different language at home?

Please come to our coffee morning!

Babies and young children welcome



Thursday 3rd October, 8.45- 9.20

3/10/19

Community Meeting Room

Meet other parents, ask questions

Find out about:

- Dates for this term
- EAL support

